



TOWN OF UXBRIDGE
DEPARTMENT OF PUBLIC WORKS

147 HECLA STREET
UXBRIDGE, MASSACHUSETTS 01569-1326
508-278-8616 ♦ Fax 508-278-3179

Benn S. Sherman, P.E.
Director

NOTICE

POSTED: 01/24/2022

NOTICE: Full-Time, Monday-Friday 7:00 a.m. - 3:00 p.m.

CLASSIFICATION: DPW Operator Technician (Water)
DPW Operator Technician Apprentice (Water)

GRADE: N/A

DEPARTMENT: Public Works-Water Division

REQUIREMENTS: Per Attached Job Descriptions

WAGE: \$26.09 to \$30.52 (DOQ) DPW Operator Technician (Water)
\$24.00/hour DPW Operator Technician Apprentice (Water)

AVAILABLE: Open Until Filled

APPOINTING AUTHORITY: Town Manager

All interested, qualified candidates should submit a Town of Uxbridge application, along with a letter of interest, resume, and the names of three professional references to Human Resources, Town of Uxbridge, 21 South Main Street, Uxbridge, MA 01569 or email same to HR@uxbridge-ma.gov. Review of resumes will commence immediately, and will continue until a suitable candidate is determined.

Posted: Town Hall, Library, Fire Department, DPW, Council on Aging, Police Station

This position must be posted for five (5) business days in-house per Article XI of the AFSCME Contract. However, applications will be received until position is filled.

The Town of Uxbridge is an Equal Opportunity Employer

TOWN OF UXBRIDGE
DPW OPERATOR TECHNICIAN (WATER)

DEFINITION

Under the direct supervision of the Chief Operator and the Water Supervisor, the Operation Technician performs the necessary functions, including but not limited to, maintaining the Town's water treatment and distribution systems, sampling/testing, operational controls, and maintenance duties to ensure the efficient and continuous operation of the facility.

ESSENTIAL FUNCTIONS

The essential functions or duties listed below are intended only as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

- Repairs and maintains water treatment systems, public wells, pressure booster stations, water storage tanks, water distribution systems, and all related facilities and equipment;
- Operates heavy equipment to repair and maintain municipal infrastructure;
- Operates mechanical and electrical controls, gauges, and hand tools to maintain utility systems;
- Monitor and operate systems via SCADA;
- Read water meters, flush mains, and collect water samples;
- Maintain documents and records, complete necessary paperwork and data entry;
- Investigate and resolve customer complaints in an efficient manner;
- Assist other DPW divisions as required (i.e., sanding/plowing etc.)
- Performs building and landscape maintenance, as necessary.

SUPERVISION RECEIVED

Under direct supervision, where clear, detailed and specific instructions govern the work or are explained with each assignment. The employee works as instructed and consults with the supervisor as needed on all matters not specifically covered in the guidelines or instructions.

JUDGMENT AND COMPLEXITY

The work involves numerous standardized practices, procedures, or general instructions that govern the work and requires additional interpretation. Judgment is needed to locate, select and apply the most pertinent practice, procedure, regulation or guideline.

NATURE AND PURPOSE OF CONTACTS

Relationships are primarily with co-workers incidental to the purpose of the work involving giving and receiving factual information about the work. Ordinary courtesy and tact are required.

Contacts with the public may be required on an occasional basis.

EDUCATION AND EXPERIENCE

High School diploma, equivalent, or an apprentice level in the treatment and distribution of water and at least one year of related experience; or any equivalent combination of education, training, certification, and experience.

Grade 1 Distribution and Grade 1 Treatment License issued by the Commonwealth of Massachusetts; Class B Commercial Driver's License and Class 2A Hoisting License within one year of hire required. Backflow tester license preferred.

KNOWLEDGE, ABILITY, AND SKILLS

Knowledge: Knowledge of principles and practices of water treatment, distribution, storage, operation, maintenance and repair. Knowledge of municipal water treatment facilities, distribution systems, and related equipment. Knowledge of occupational hazards and safety practices relative to water treatment. Knowledge of water treatment records, reports, and documentation. Knowledge of basic computer systems and software related to plant and collection systems operations.

Abilities: Ability to establish and maintain effective working relationships with those contacted in the course of work.

Skills: Skilled in analyzing technical data and troubleshooting problems. Skilled in detecting mechanical and operational problems.

WORK ENVIRONMENT

The nature of duties may involve continuous presence of unpleasant or irritating elements, such as considerable noise, odors, chemical fumes, dust, smoke, heat, cold, oil, dirt or grease. Work may be continually performed outdoors, regardless of weather conditions. Will be required to be in a duty rotation. The on-call rotation consists of a 7-day 24-hour coverage period.

PHYSICAL, MOTOR, AND VISUAL SKILLS

Physical Skills

Work requires moderate intermittent physical strength and effort daily, such as, lifting heavy objects, carrying the object(s) and stacking them or placing them in a vehicle or storage area. In addition, pulling, pushing, standing or walking for the full work day may also be involved. A great deal of physical effort must be exerted at this level.

Motor Skills

Duties involve assignments requiring application of hand and eye coordination with finger

dexterity and motor coordination.

Visual Skills

Visual demands require routinely reading documents for general understanding and analytical purposes.

TOWN OF UXBRIDGE
DPW OPERATOR TECHNICIAN APPRENTICE (WATER)

DEFINITION

Under the direct supervision of the Chief Operator and the Water Supervisor, the Operator Technician Apprentice performs the necessary functions, including but not limited to, maintaining the Town's water treatment and distribution systems, sampling/testing, operational controls, and maintenance duties to ensure the efficient and continuous operation of the facility.

ESSENTIAL FUNCTIONS

The essential functions or duties listed below are intended only as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

- Repairs and maintains water treatment systems, public wells, pressure booster stations, water storage tanks, water distribution systems, and all related facilities and equipment;
- Operates equipment to repair and maintain municipal infrastructure;
- Operates mechanical and electrical controls, gauges, and hand tools to maintain utility systems;
- Read water meters, flush mains, and collect water samples;
- Maintain documents and records, complete necessary paperwork and data entry;
- Investigate and resolve customer complaints in an efficient manner;
- Assist other DPW divisions as required (i.e., sanding/plowing etc.)
- Performs building and landscape maintenance, as necessary.

SUPERVISION RECEIVED

Under direct supervision, where clear, detailed and specific instructions govern the work or are explained with each assignment. The employee works as instructed and consults with the supervisor as needed on all matters not specifically covered in the guidelines or instructions.

JUDGMENT AND COMPLEXITY

The work is well defined or has detailed rules, instructions and procedures. Judgment involves choosing the appropriate practices, procedures, regulations or guidelines to apply in each case.

NATURE AND PURPOSE OF CONTACTS

Relationships are primarily with co-workers incidental to the purpose of the work involving giving and receiving factual information about the work. Ordinary courtesy and tact are required. Contacts with the public may be required on an occasional basis.

EDUCATION AND EXPERIENCE

High School diploma, equivalent, or an apprentice level in the treatment and distribution of water and at least one year of related experience; or any equivalent combination of education, training, certification, and experience.

Applicant will be required to obtain a Grade 1 Distribution and Grade 1 Treatment License issued by the Commonwealth of Massachusetts; Class B Commercial Driver's License and Class 2A Hoisting License within one year of hire required.

KNOWLEDGE, ABILITY, AND SKILLS

Knowledge: Knowledge of principles and practices of water treatment, distribution, storage, operation, maintenance and repair. Knowledge of municipal water treatment facilities, systems, and equipment. Knowledge of occupational hazards and safety practices relative to water treatment. Knowledge of water treatment records, reports, and documentation. Knowledge of basic computer systems and software related to plant and collection systems operations.

Abilities: Ability to establish and maintain effective working relationships with those contacted in the course of work.

Skills: Skilled in analyzing technical data and troubleshooting problems. Skilled in detecting mechanical and operational problems.

WORK ENVIRONMENT

The nature of duties may involve continuous presence of unpleasant or irritating elements, such as considerable noise, odors, chemical fumes, dust, smoke, heat, cold, oil, dirt or grease. Work may be continually performed outdoors, regardless of weather conditions.

PHYSICAL, MOTOR, AND VISUAL SKILLS

Physical Skills

Work requires moderate intermittent physical strength and effort daily, such as, lifting heavy objects, carrying the object(s) and stacking them or placing them in a vehicle or storage area. In addition, pulling, pushing, standing or walking for the full work day may also be involved. A great deal of physical effort must be exerted at this level.

Motor Skills

Duties involve assignments requiring application of hand and eye coordination with finger dexterity and motor coordination.

Visual Skills

Visual demands require routinely reading documents for general understanding and analytical

purposes.